

*Milwaukee County Personnel Review Board*

*Meeting Minutes – August 22, 2023*

**I. Roll Call**

Board President David Kern called to order the regular meeting of the Personnel Review Board at 9:03 a.m. on Tuesday, August 22, 2023. The meeting was held telephonically.

The following Board Members were present: Mr. David Kern, Ms. Phoebe Williams, Mr. Daniel Dennehy and Mr. Greg Renz. Ms. Yovira Moroney was absent.

**II. Approval of the Minutes of the July 25, 2023 Meeting**

Mr. Renz moved, Ms. Williams seconded, and the Board by unanimous vote (4-0) approved the minutes of the July 25, 2023, meeting.

**III. Communications and/or comments from the public, if any.**

None.

**IV. Correspondence**

None.

**V. PRB Hearing Brochure**

Mr. Adam Gilmore, PRB Administrator, introduced the updated PRB brochure. Mr. Gilmore explained that the content now follows the flow of proceedings and considers the common questions received from employees. An offer for translated materials is now included. QR codes now provide links to the Board's webpages. Mr. Gilmore addressed Ms. Williams' concern regarding the removal of the types of discipline the Board considers from the brochure. The Board acknowledged the revisions.

**VI. PRB membership Update**

Mr. Gilmore informed the Board that the County Executive's office has confirmed that Mr. Renz, whose current term expires October 31<sup>st</sup>, will be renominated. The County Executive's office has also confirmed that they will be nominating Mr. Emil Ovbiagele for PRB membership. Mr. Ovbiagele's appointment date has been set for September 28, 2023, making him potentially available for the October 3<sup>rd</sup> meeting. Mr. Dennehy will continue to serve on the Board through September 2023.

## **VII. First Appearances**

### **A. DISCHARGE**

#### **ANDRES GLAZE CORRECTIONS SERGENT, SHERIFF**

**Case #2-4809 dated 08/02/2023 for PS #23-177**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that the employee, Andres Glaze, resigned from his position in county service effective August 14, 2023.

The Board acknowledged the resignation of Mr. Glaze and closed this case.

### **B. SUSPENSIONS**

#### **MONIQUE MOORER, CLERICAL ASSISTANT, SHERIFF**

**Case #1-4810 dated 08/02/2023 for PS #23-120 for 1 Day**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that the employee submitted a signed waiver of hearing for the Notice of Suspension.

The Board acknowledged the waiver of hearing for Monique Moorer and closed this case.

#### **ADRIEAN WILLIAMS, DEPUTY SHERIFF, SHERIFF**

**Case #1-4811 dated 08/02/2023 for PS #23-156A for 2 Days**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that the employee submitted a signed waiver of hearing for the Notice of Suspension.

The Board acknowledged the waiver of hearing for Adriean Williams and closed this case.

## **VIII. Update**

### **A. DISCHARGE**

#### **NATALIE WIKSTROM, CLERICAL ASSISTANT 2, DHHS**

**Case #2-4804 dated 08/02/2023 for PS #23-177**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that the parties reached a Last Chance Agreement.

The Board acknowledged the Last Chance Agreement for Ms. Wikstrom and closed this case.

## **IX. Hearing**

### **A. DISCHARGE**

#### **MICHAEL BROMWELL, DEPUTY SHERIFF, SHERIFF**

##### **Case #2-4803 dated 06/09/2023 for PS #23-016**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that the employee, Michael Bromwell, resigned from County service effective August 22, 2023.

The Board acknowledged the resignation of Michael Bromwell and closed this case.

## **X. Review and Discussion of Open Appeal**

*At 9:14 a.m., Mr. Renz moved, Ms. Williams seconded, and the Board voted 4-0 to go into closed session to review and discuss the open appeal. At 9:26 a.m., Ms. Williams left the meeting and the Board reconvened in open session.*

## **XI. Performance Evaluation**

*At 9:14 a.m., Mr. Renz moved, Ms. Williams seconded, and the Board voted 4-0 to go into closed session to discuss the probationary review for Administrative Assistant. At 9:26 a.m., Ms. Williams left the meeting and the Board reconvened in open session.*

## **XII. Adjourn**

Mr. Renz moved, Mr. Dennehy seconded, and the Board, by unanimous vote (3-0), adjourned the meeting at 9:28 a.m.

Minutes submitted by: Alisha Terry, PRB Paralegal